POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION	POLICY NUMBER H-03	PAGE NUMBER 1 of 1
	RELATED NCCHC/ACA STANDARDS: P-H-03 (Important)/none	
CHAPTER: 11 BUREAU OF CORRECTIONAL HEALTHCARE SERVICES	**SUBJECT:** ACCESS TO CUSTODY INFORMATION	
EFFECTIVE DATE: 11/19/07	**REVISED:** 4/13/09; 8/13/2010	
APPROVED FOR PUBLIC RELEASE		

I. AUTHORITY: Bureau of Correctional Healthcare Services

II. PURPOSE: Relevant custody information is available to treating clinicians.

III. APPLICABILITY: All Department of Correction (DOC) employees and vendor staff, offenders, and any outside healthcare provider servicing DOC offenders.

IV. DEFINITIONS: See glossary

V. POLICY:

1. The custody record is available to the treating physician, Health Services Administrator and mental health staff when information contained in the custody record may influence treatment.

2. The site Health Service Administrator will request the custody record be made available for review only on a need-to-know basis.

3. Information contained in the custody record will be afforded the same principles of confidentiality as personal health information.

Approval:

Date of Policy/Revision	BCHS Bureau Chief, James Welch, RN, HN-BC	Date	DOC Medical Director, Spencer Epps, MD, MBA	Date
8/13/2010		3 Sept 2010		3 Sept 2010

References:

National Commission on Correctional Health Care: Standards for Health Services in Prisons, 2008, P-H-03.

National Commission on Correctional Health Care: Standards for Health Services in Jails, 2008, J-H-03