

<b>POLICY OF STATE OF DELAWARE DEPARTMENT OF CORRECTION</b>	<b>POLICY NUMBER</b> 9.9	<b>PAGE NUMBER</b> 1 of 1
	<b>RELATED ACA STANDARDS:</b> 2-CO-1D-09, 2-CO-1D-10	
<b>CHAPTER: 9 HUMAN RESOURCES AND EMPLOYEE MANAGEMENT RELATIONS</b>	<b>SUBJECT: PROFESSIONAL DEVELOPMENT</b>	
<b>APPROVED BY THE COMMISSIONER AND EFFECTIVE THIS DATE:</b>		
 <span style="float: right;">7/21/2016</span>		
<b>APPROVED FOR PUBLIC RELEASE</b>		

**I. AUTHORITY:** 11 *Del. C.* §6517

**II. PURPOSE:** To authorize employee participation in professional development and personal growth programs.

**III. APPLICABILITY:** All Department of Correction employees.

**IV. DEFINITIONS:** None

**V. POLICY:** It is the policy of the Department of Correction to encourage professional development, continuing education and personal growth of employees through participation in job-related training, workshops, seminars and memberships in criminal justice and allied professional organizations.

Bureau Chiefs/Section Managers will make every effort to coordinate educational activities with staff responsibilities. When sufficient budget is available, budget unit managers should identify a fund to be used for annual training activities.