

## DEPARTMENT OF CORRECTION

PLUMMER COMMUNITY CORRECTION CENTER

38 TODDS LANE

WILMINGTON, DELAWARE 19802

TELEPHONE: 302.761.2800

FACSIMILE: 302.761.2811

### HOST AGREEMENT FORM

Offender Name: \_\_\_\_\_ Alias: \_\_\_\_\_  
Offender DOB: \_\_\_\_\_ SBI #: \_\_\_\_\_  
Host Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Host MV/ID or DL#: \_\_\_\_\_ Host DOB: \_\_\_\_\_ Host Phone: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Bldg/Apt. \_\_\_\_\_ Development/Apt. Complex: \_\_\_\_\_  
City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### **GENERAL RULES OF PCCC Furlough:**

- I will assist the offender in following all conditions of supervision, rules and regulations of the PCCC/DOC as well as any local, state or federal laws,
- I will immediately report any problem(s) to the Plummer Community Correction Center (PCCC).
- I will permit officers to enter the residence at any time to check on the above offender.
- **NO** firearms, ammunition, dangerous weapons or explosives are permitted in the residence.
- It is understood, by allowing the above-named individual to live in my residence, the residence may be subject to a warrant-less search in accordance with the guidelines of the Department of Correction and Del. Code.
- I understand I may be contacted at any time.
- I cannot have been a victim of the offender's violence, nor can any previous victim of the offender reside in the residence.
- I understand I cannot be a past or present co-defendant to the offender.
- I understand that if the offender is a sex offender, he/she may not be permitted to live in a house where children reside or that is located near a school or day care center.
- It is up to the Department of Correction to decide on "host suitability".
- I understand that furlough is a privilege to the offender and can be rescinded by the DOC at any time.
- I understand that any fictitious information provided will result in a host denial.
- I may rescind this agreement at any time, but I understand that the above-named individual will be returned to the custody of the Department of Correction immediately,

#### **TELEPHONE RESTRICTIONS:**

- Answering machines, answering services/voicemail, three-way calling and call forwarding are permitted; however, these features are not permitted while the offender is in the home on furlough.
- All phone bills must be paid in full each month without any delinquencies, any past due payments may hinder host eligibility.

I am aware that any violation, of the DOC, PCCC rules and/or any law may result in the offender being revoked, returned to a secure facility and prosecuted for an illegal act. S/he may also be prosecuted for escape if s/he cannot be located within one hour of any attempted contact. Upon signing this agreement, I acknowledge that these rules have been explained to my understanding, I will receive a completed copy,

Host Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

Verified with vitals: \_\_\_\_ Yes \_\_\_\_ No Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Duty Office+ Tx. Counselor to check for Conditions, PFAs, etc., complete host card & DACS Entry + Duty Office/Records

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### HOST AGREEMENT FORM

Resident(s) Information:

Are there children in the residence? If so, please include:

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>RELATIONSHIP TO OFFENDER</u>
1.		
2.		
3.		
4.		
5.		
6.		

Pet Information:

<u>BREED</u>	<u>SIZE</u>
1.	
2.	
3.	

Host Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Verified by: \_\_\_\_\_

Date: \_\_\_\_\_

- Failure to be reached or contacted while on pass may result in a new felony charge for "Escape After Conviction."

### **Furlough (Phase) Host**

Hosts fulfill several vital functions in the re-entry process by helping the resident to gradually adjust to his/her release to the community. The primary effect the host can have, is to be a positive role model. To this end staff has the responsibility to ensure that hosts are aware of program requirements and the expected behavior of the resident. On the other hand, if it is believed that a person would or is hindering constructive development and growth of the resident, she/he will not be permitted to serve as a host. Care should be given in selecting a suitable host.

1. Host may be contacted by staff at any time during the day or night. twenty-four (24) hours a day, to
2. determine your whereabouts and/or other relevant information.
3. Security staff may search a host's residence at any time, day or night, without their consent, when the offender is in the residence.
4. Facility staff will make a determination of host suitability.
5. There shall be only one (1) resident per host household. Exceptions must be approved via the MDT process.
6. Call forwarding, three (3) way calling, answering machines and voice mail are not permitted on the phone line while residents are on pass.
7. A host may not be under probation supervision by the Department of Correction (DOC).
8. A past or present victim of a resident and/or a person with a "no contact order" may not serve as chat offender's host.
9. Potential hosts of sex offenders must have an on-site host check (home visit) before they will be considered.
10. Offenders must complete a Host Request Information Form, prior to being hosted out.
11. While on pass, you are required to go directly to your host residence and call the duty office upon your arrival. The phone number you call from must match the phone number on your host's paperwork. If the number does not match; you may be instructed to return to the facility.
12. If you want to leave your residence for any reason, you must telephone the Center and request permission from the duty office staff.
13. If you are going out for your free time you must call the facility before you leave and upon your return.

### **If someone wants to serve as host, they must report to the Duty Office at the Center:**

- During the following hours:
  - o Monday, Tuesday, Thursday, Saturday, Sunday
    - 9:00am - 2:00pm
  - o Wednesdays
    - 5:00pm - 7:00pm
  - o Fridays
    - No host paperwork will be accepted

### **They must also:**

1. Show a valid Division of Motor Vehicle issued drivers' license or ID. The address on the identification must match the host address.
2. Provide their most current/ complete telephone bill (issued within the last 30 days). The bill cannot be delinquent, more than 30 days with a past due amount,
  - a. The address on phone bill must match the LO of the host
  - b. Call waiting and Caller LO. are the only services permitted on the phone line.
3. Read and sign the host form

If there is a change in the address or telephone number of your host, she/he must return to the center, with all the required materials listed above and sign a new form. If a problem arises with the host's telephone, electricity or any domestic or police issues while you are out on pass, you must return to the center immediately. If possible, call the center to let staff know that you have encountered a problem.