

POLICY OF	POLICY NUMBER	PAGE NUMBER
STATE OF DELAWARE	1.2	1 OF 2
DEPARTMENT OF CORRECTION	RELATED ACA STANDARDS: 2-CO-1A-04; 2-CO-1A-07; 2-CO-1A-21	
CHAPTER 1-PURPOSE & GOALS	SUBJECT: STRATEGIC PLAN	
APPROVED BY THE COMMISSIONER:		
EFFECTIVE DATE: 		
APPROVED FOR PUBLIC RELEASE		

- I. AUTHORITY:** 11 *Del. C.* § 6517, 6560, 29 *Del. C.* § 8903, 8910
- II. PURPOSE:** To develop and maintain a strategic plan for the Department.
- III. APPLICABILITY:** All Department employees.
- IV. DEFINITIONS:**
- A. Goals - A broad general statement of purpose or intent.
 - B. Objectives - A specific accomplishment or end result to be achieved by a specific date in order to advance toward a corresponding goal.
 - C. Executive Committee - Commissioner and staff as designated by the Commissioner.
 - D. Bureau Chief - Executive Officer of one of the bureaus, reporting directly to the Commissioner.
 - E. Section Manager - Executive of a Department administrative section.
- V. POLICY:** The Commissioner, with the assistance of the Executive Committee and other staff representing the various Bureaus and Divisions of the Department, as designated, will develop a strategic plan as necessary to accomplish the mission of the Department. This plan should encompass the following:
- A. Goals and objectives of the Department with available resources.
 - B. Policies and priorities related to the goals.
 - C. Measurable objectives.
 - D. Activities necessary to achieve the objectives.

STATE OF DELAWARE DEPARTMENT OF CORRECTION	POLICY NUMBER 1.2	PAGE NUMBER 2 OF 2
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The Commissioner and the Executive Committee will evaluate and document progress toward achieving the identified goals and objectives on an annual basis.

Each Bureau Chief/section manager may maintain written procedures within their respective bureau/section to ensure staff participation in the development and review of the Department's goals and objectives.